



RESERVATION FORM

**KEATING CERTIFICATION TRAINING
SERVICE SCHOOL FOR TECHNICIANS
FAX TO: 708-246-3100**

**YES, PLEASE REGISTER THE FOLLOWING TECHNICIANS
FOR THE KEATING SERVICE SCHOOL ON:
(PLEASE PRINT NAMES)**

October 2 - 3, 2009

1. _____

2. _____

3. _____

Deadline for Hotel Lodging is September 17th, 2009

PROGRAM SCHEDULE:

1. Service School hours are 8:30 a.m. - 4:00 p.m. on the first day and 8:30 a.m. – 1:30 p.m. on the second day. Participants should plan to arrive on the evening before the training session begins. For those departing by air, flights should be scheduled for approximately 4:30 p.m.
2. Transportation between airport, hotel and the Keating headquarters will be provided.
3. Keating will provide two day's lodging (double occupancy for those from the same company) beginning the night before the training session begins and the following day. Meals will be provided beginning with breakfast on the first day and ending with lunch on the second day. All other refreshments, meals and additional hotel nights will require individual arrangements.
4. Cancellation policy: As Keating will have guaranteed hotel and dinner reservations, we must bill those who cancel within ten working days of the start of the session, i.e. by 5:00 p.m. September 18, 2009. Please understand that the hotel is not flexible in this regard. Cancellation will cost approximately \$275.00.

I understand and agree to the arrangements and requirements of the Keating Service School.

NAME: _____

SIGNATURE: _____

TITLE: _____

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ **FAX:** _____